



Ministry Staff Employment Opportunity

Position Overview

Ministry staff at Lake Beauty Bible Camp help provide leadership in the integration of all Lake Beauty Ministry initiatives. This includes leadership and service in the areas of Guest Services, Program, Solid Rock, and the promotion of Christ-centered, active, and lively community. Ministry staff also provide oversight of summer camp staff and management of Solid Rock students. Ministry staff are expected to be able to execute the responsibilities of all areas of camp ministry with the support and assistance of camp directors, staff, and volunteers.

Positions Available (4)

- 2 Male Ministry Staff
 - (1) One Year Position
 - (1) Two Year Position
- 2 Female Ministry Staff
 - (1) One Year Position
 - (1) Two Year Position

Compensation: \$1,000/month plus free housing and free meals.

To Apply: Send cover letter, résumé, and no more than a two-page written testimony explaining your journey of faith, prior leadership responsibilities, and why you see yourself being called to be ministry staff at Lake Beauty to leland@lbbc.com.

Résumés will be accepted until July 1 or until positions are filled. Priority is given to early applicants.

Education and Experience

- Demonstrated mature faith in Christ and able to articulate this faith to others.
- At least 3 years of post-secondary education or work experience. College degree preferred.
- Prior experience working as a summer staff or intern at a Bible camp.
- First aid, lifeguard, and/or CPR certification preferred.
- Experience in youth and/or young adult ministry.
- Must have a valid driver's license.

Skills

- Responsible, organized, and able to handle multiple responsibilities.
- Strong relational and people skills.
- Excellent management and people skills, capable of building a team, leading, and supervising others.
- Completes tasks with minimal supervision.
- Ability to communicate effectively to superiors, peers, and subordinates.
- Strong written communication skills and comfortable tutoring others at a college writing level.
- Strong verbal communication skills and experience speaking in front of others.
- Comfortable leading small groups and bible studies.

Position Responsibilities

Guest Services

- Share Guest Group hosting responsibilities with other year-round staff, primarily on weekends and occasionally midweek.
- Help with set up of guest group meeting and lodging areas.
- Assist Housekeeping staff with cleaning and turnaround of lodging and meeting areas.
- Provide additional help for Food Service as needed, in food prep, serving, and dish room.
- Working with other guest services staff, train Solid Rock students in guest service area responsibilities.

Program

- Provide oversight of summer camp staff.
- Participate in the development of Lake Beauty programs that are consistent with its mission, vision and core values, and help to prepare and execute all program run events.
- Develop and maintain the program activity areas of Challenge Courses, Paintball, Horses, and Outdoor Education as requested by Program Director.
- Facilitate and train Solid Rock students in challenge course, horses, paintball, and other program areas of camp.
- Assist in recruiting and supervising volunteers to help facilitate activities for program run events.
- Assist Program Director in promotion of Lake Beauty summer programs including:
 - Preparation of promotional materials
 - Visiting churches for Sunday/Wednesday promos
 - Visiting Universities and colleges to recruit summer staff members
- Join Program Director in different ministry growth opportunities - Program Advance, 3CA Conference, YPC, etc.

Solid Rock

- Using the student handbook as your guide, foster strong relationships with students, promoting Christ-centered, responsible, and fun community life at the school. Help to

resolve conflict among students and keep the Director of Solid Rock informed on student behavior.

- Work with kitchen staff to oversee planning and implementation of student meals.
- Oversee the planning and implementation of Solid Rock special events (e.g. orientation, prospective student day, graduation).
- Oversee and plan Thursday night worship.
- Lead small groups on Monday nights.
- Act as a mentor to Solid Rock students.
- Drive students to and from events (e.g. Wednesday night Youth Group).
- Help tutor and provide academic support to students.
- Assist director in promotion of Solid Rock.
- Provide administrative support as requested by the Director of Solid Rock.

Other duties in the areas of maintenance, registration, and accounting and finance may be assigned as necessary and needed. Ministry staff are expected to perform any duties not listed in this job description as they are assigned.

Applicants must submit to and pass a criminal background check prior to hire.