



# LAKE BEAUTY BIBLE CAMP

**Job Title:** Housekeeping Team Member (x2)

**Job Classification:** Summer Staff

**Organizational Relationships:**

- Directly reports to Housekeeping Supervisor
- Indirectly reports to Program Director

**Position Overview:**

The Housekeeping Team is responsible for assisting in all regular housekeeping duties. The Housekeeping Team accomplishes this by performing a regular cleaning schedule and restocking supplies as needed.

The Housekeeping Team is also responsible to assist with general program duties and with cabin leading duties, as needed.

**Job Tasks:**

- Complete daily and weekly housekeeping rounds for all areas employed for summer programming.
- Refill housekeeping supplies as needed and notify staff when supplies are low.
- Communicate maintenance needs to the Maintenance Team.
- Assist in general program duties (including, but not limited to, food service, housekeeping, and facilities) as assigned.
- When not performing program duties, assist in cabin leading duties in coordination with assigned cabin leader.
- All other duties as assigned.

**Desired Education and/or Experience:**

- High School Diploma

**Desired Knowledge, Skill, and Ability:**

- Ability to efficiently perform housekeeping duties for a prolonged duration of time
- Ability to effectively manage time to meet daily and weekly housekeeping deadlines
- Ability to effectively disciple, mentor, and spiritually lead campers in a supporting role